
VPE Matching Funds for Extension PRUs

Annual Opportunity

The VPE Office is announcing an annual opportunity for matching funds for PRU's to support and enhance partnerships across the University and beyond to further Extension PRU work initiatives. The following criteria must be met to be considered for matching funds:

- Completed proposal submitted to the VPE Office by August 15 for consideration in the current fiscal year.
 - Submit completed proposals to Jana Smilanich-Rose via e-mail; all proposals will be routed to the VPE Office for review and funding decisions
- Funds must be used by the end of the fiscal year in which they are provided (*June 30 of the current fiscal year*)
- Funds must be matched by a partner agency, department or other funding mechanism (*grant, etc.*)
- **TOTAL Funding available for all projects is \$5000 for FY18.** Total funding available in subsequent years is projected to remain the same, but is dependent upon annual approved budget.
- Maximum match request amount is \$5000.

Proposal submission:

All proposals for matching funds must include the following information:

1. Detailed description of the project and how the specific matching funds will be spent
2. Benefit to Extension PRU: specific initiatives and goals
3. Partnership benefits or potential ongoing partnership enhancement made possible due to the project. Please be sure to include:
 - a. Name of partner(s),
 - b. Extent to which each partner is contributing to the matching funds requirement
 - c. Program/Project Sustainability beyond the initial funding

For questions, please contact Jana in the Fiscal Office. As this is the first year of this RFP any suggestions to the process are appreciated.

Announcement of matching fund recipients will be done by September 15 of each fiscal year.