Colorado Planning and Reporting System Key Points in Building a Successful Plan to Invest (PTI)

- 1) Provide a definable "Plan Name" Plan name: XCounty-Small Acreage Joy Bauder and connecting to at least 1 "Group Plan".
- 2) Connect with 'Plan Information' provided by your work team, but also provide program specific information that 'you plan' to provide for your county, area, region and/or state.

Plan Name and Work
Team Plans
Plan information

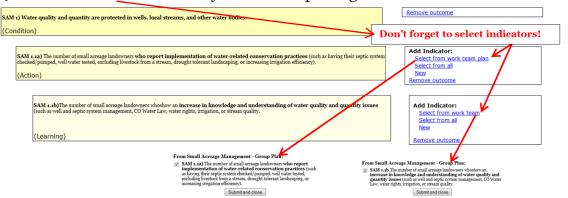
3) Select Outcomes from the *work team plan* that *you* will be focusing your program efforts. *Remember* to include each outcome level (Condition, Action & Learning), where applicable.

Choose condition outcomes: From Work Team Plan | From all plans

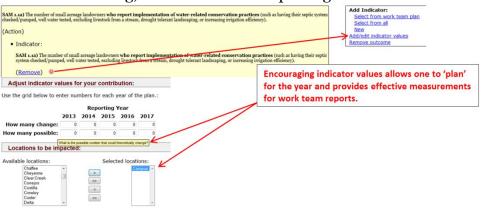
Choose action outcomes: From Work Team Plan | From all plans

Choose learning outcomes: From Work Team Plan | From all plans

- 4) In making your selections, remember that there are a few steps you must take. Let's review:
 - a) Select 'outcomes' condition 1st, action 2nd, learning 3rd
 - b) Next select 'indicators' that you will be reporting on.



5) Proactive Planning, allows for easier Reporting



6) Next, Select Program Area, then Outputs



7) Editing Outputs information is also encouraged



8) Add Inputs, where applicable



As stated from previous communication, it is always good practice to talk with your immediate supervisor, mentor and/or work team leaders for guidance on program questions.