**NON-STUDENT HOURLY POSTING TEMPLATE**

Working Title

Justification

Work Hours/Week

Description of Work Unit

We are committed to increasing the diversity of our staff and providing culturally responsive programs and services. Therefore, we encourage responses from people of all backgrounds and abilities. We invite you to review [Colorado State University’s Principles of Community](http://diversity.colostate.edu/principles-of-community) that guide our mission and vision of access, teaching, service and engagement.

Position Summary

Position Minimum Qualifications

Preferred Qualifications

Hourly Rate of Pay Range

Essential Job Duties

Job Duty Category: Percentage of Time

* Duty/Responsibility

Job Duty Category: Percentage of Time

* Duty/Responsibility

Required Application Documents

Resume

Optional Application Documents

References

Search Contact Email

Internal or External Posting

Closing Date OR Length of Posting