

Attending: Alison; Ashley; Becca; Bill; Brian; CJ; Cary; Christine; Dawn; Greg; Jan (taking notes); Jean; JoAnn (facilitating); Joanne; Marvin, Mary; Retta; Robin; Ron; Tim; Todd

DCT – welcome DCT representative, Retta Bruegger

- Committee or PRU? Diversity and Inclusion cross all PRUs, may be more effective as a committee.
- What accountability measures can we use?

eXtension – Todd – “nothing to update” then a lengthy discussion. Committee is seeking to increase engagement with eXtension, per Lou. Becca and Dawn may be invited to their next task force meeting.

Internship Proposal Update – Becca – 11 interns will start after today (orientation was held last week). <https://source.colostate.edu/summer-interns-will-learn-about-engagement-and-university-research-in-colorado/>

Additional PRUs: <http://extension.colostate.edu/docs/staffres/program/pru-guide.pdf>

- Review/confirm – are PRUs still on target?
- NFS&H and Food Safety PRUs do not plan or report with EFNEP
 - PLT funding, marketing funds have not been available to EFNEP
 - Recommend programs discuss at department level

CPRS – coaching call on March 23. 31 attended. <https://youtu.be/HvcZbyOH3F0>. Positive feedback. – changes shared on Adminbb and updated on CPRS site.

1) **CPRS Training for PRU Leaders:** Expectations of PRU leaders as far as ensuring proper reporting? See note about Annual Report: *This annual report is much improved over those submitted the previous two years. Additional improvement is possible, especially in regards to developing impact statements for the reported on planned programs. These impact statements allow NPLs to easily respond to inquiries from Congress and the Administration rather than having to interpret.*

- PRU leader proposed training: How to plan (Logic Model format), then how to report (CPRS-specific).
 - PRUs leaders turn over so knowing about PLT program funding would help, too
 - How do teams select leaders? With funding to leaders now, should there be some kind of “badging” or other criteria for leaders? A process for selecting leaders would be more efficient and help leaders not to feel “stuck” in position.
 - Energy & Food Systems have specialists assigned for leadership.
 - Training on impact statement would be helpful, too.
 - Would it be possible to provide this training during Forum? PLT members on the committee will try to influence.

Fact Sheets – Jessica (Joanne)... what PRU leaders think about the current fact sheet template and the need for an updated template? Also, PRUs’ experiences with Fast Track and the review process of submitting new and updating existing fact sheets.

- Jessica shared templates used by NFS&H. Number of columns does not affect number of words. Joanne recommends going with Creative Services model for readability.
- Joanne suggested templates in Lucid Press
- Fast Track helps keep track of documents and where they are with reviews. Joanne recommends staying with Fast Track.
- Fiscal note (Creative Services) in creating new templates – unsure where the funds would come from
- Will new templates work better with cell phones/mobile responsive

Posting information for stakeholders – see above for progress. Communications and Technology Committee can take this on -

- Who? Joanne and Ruth and some PLT representatives plus colleges or departments (CAS – this question goes to Gene Kelley and have a proposal prepared).
- Becca, Bill and Ryan will have a preliminary discussion before next PLT meeting – look at Extension capacity.

Western Regional Extension - Evaluation Team – no nominations

Strategic Plan – Ashley – possible webinar for those who did not attend regional meeting(s)

Next Meeting – Zoom on August 13 at 1 p.m., then f2f training Thurs. p.m. of Forum (October 25, noon – 4 p.m.) Promote for current and new/potential PRU leaders

PRU	Leaders 2018
4-H	Jean Glowacki
Community Development	Greg Felsen
Cropping Svstems	Ron Mever , Jerrv Johnson
Energy	Cary Weiner , Tim Aston
Environmental Horticulture	Tonv Koski , Alison O’Connor
Family and Financial Stability	Christine Fruhauf , Gisele Jefferson
Food Systems	Martha Sullins , Becca Jablonski
Livestock & Range	Todd Hagenbuch , Retta Bruegger ,
Natural Resources	Robin Young , Brian Kailey , Marvin
Nutrition, Food Safety & Health	Jessica Clifford , Marisa Bunning

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