

# Cut Before You Add Tool

Adapted from George Washington University's Strategic Management & Performance Systems Certificate Program, 2019

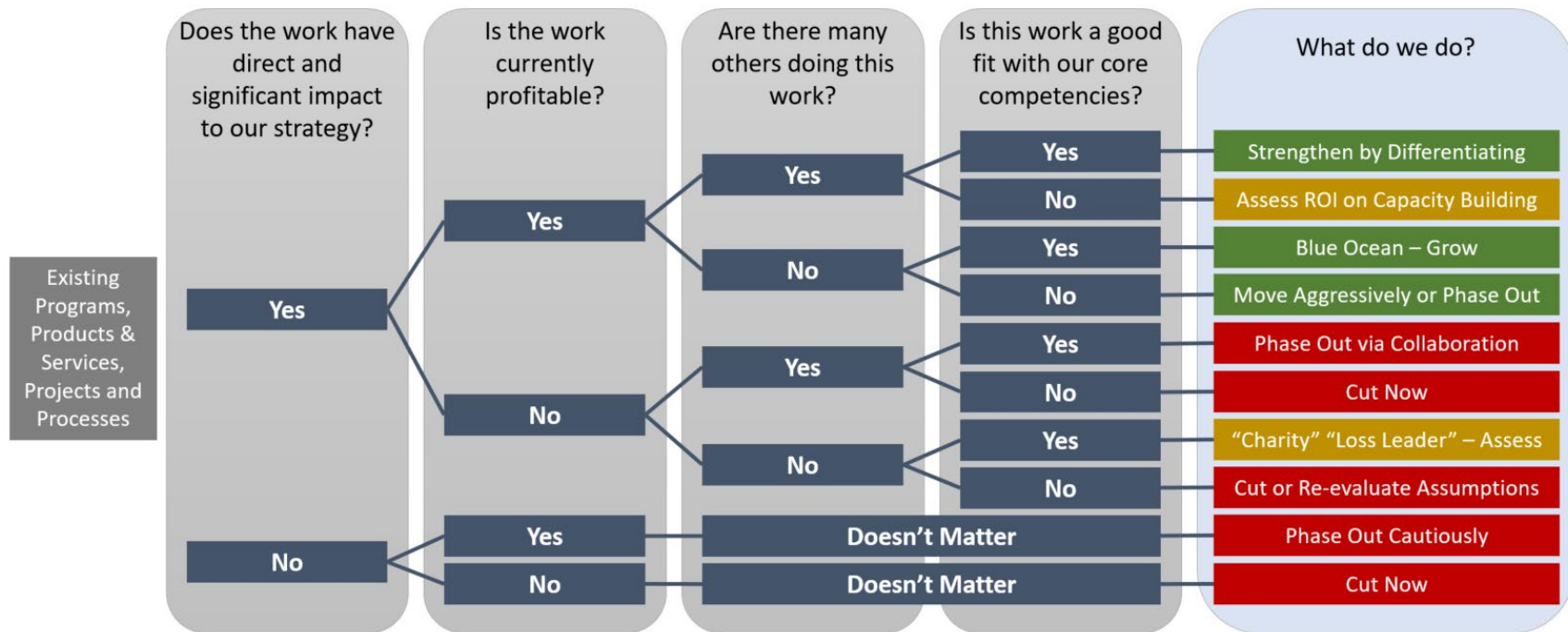
## How to use this template

**Why use it?** – No matter how large or small, every organization has limited resources. Use this template to trim back current programs, products & services, projects and processes, so the team can focus on what's really important.

**When to use it?** – Prior to implementing new initiatives or when narrowing down areas of focus.

**Instructions:** Use this decision tree to evaluate your existing programs, products & services, projects and processes. Complete the Implications and Conclusions sections below. **NOTE: For public sector programs, instead of answering whether a program is "profitable", answer whether it is "successful" or "impactful".**

## DECISION TREE



Modified from this article: <https://trinaisakson.com/wp-content/uploads/2014/04/27-Shift-MacMillan-Matrix-as-Decision-Tree.pdf>