

Program Leadership Team (PLT) + Planning & Reporting Unit (PRU) Leaders Meeting Notes
May 20th 1 p.m. – 5 p.m. – OnLine Plus

1. **Attending:** Bruce Bosley, Jan Carroll (taking notes), Claire Dixon, Christine Fruhauf, Jeff Goodwin, Jess Haas, Tony Koski, Karen Massey Casey Matney, Ron Meyer, Jacque Miller, Bill Nobles (facilitating), Mark Platten, Mary Small, and Dawn Thilmany.

2. **PRU Updates**

- a. **Funded programming –**

Ron – 2 day tour of on-farm & AES sites June 18-19th

Casey – Vet School training May 27 + two days pasture/range management May 28, 29

Jess – Nutrition - Live, Eat, Play Colorado web site promotion & Mary – Food Safety – developing farmers’ market tool kit – how to get consumer to table to discuss food safety. Also useful at fairs.

Scrub brushes with CSU logo Extension ordered. Fact sheets developed.

Christine – Smart Choice Health Insurance June 3 & 4 training and June 17 f2f planning meeting for FFS PRU in Jefferson County.

Jacque – clickers ordered to focus on evaluation. Hope for Oct/Nov training with clickers with winter 2015 pilot in Denver & Larimer County

Jeff – stop-motion video to engage learners in on-line education. Not able to execute by deadline (\$1,000 not used)

Mark – SAM workshops in 4 locations around Colorado.

- b. **Food Systems leadership – Dawn Thilmany on board. Group is hyper-engaged; reporting on time, ideal is county-based co-leader.**

3. **PRU Items for discussion**

- a. **Social Media – check back with Lou, Joanne, and Elisa. Journalism Katie Abrams has social media expertise, too. Check CPRS for current**

- b. **Forum**

Make this a Forum Item – bring laptops and set up!

Conflict/competition between and among program areas – 4-H & Hort --facilitated discussion?

Maybe Martine’s group could be involved?

Crop Systems, Ron

Env. Hort. - Tony

FAFS- Christine will check & let

Judy know

Food Systems –Rusty

Nat. Res. - Mark

NFS&H - Jess

- i. **Content - Organizational**

- ii. **PRUs will meet during Forum**

- iii. **POW updates - revise/rewrite POW for January**

c. Two year POW due January 2015? Thumbs up.

4. **PLT “Housekeeping” –**

5. **PRU Leaders, RDs, DCT, Jan.**

- a. **At least one PRU leader at each meeting (each PRU leader to make at least one meeting)**

- b. **Maintain opportunity for meaningful work.**

- c. **Regions feel represented. RDs responsible.**

- d. **We should work to keep PRU leadership reflective of entire state.**

- e. **Prioritize programming that is not Front Range, when funding is available.**

6. **Discuss meetings and set dates/times/places : Aug, Dec, Feb, May**

- a. **Aug 19 - 1 – 4 f2f AND connectivity**

- b. **Dec 2 – 9 – noon - morning – tech only - & set Feb & May meetings**

7. Small Working Groups – Reports

a. Program Orientation & Training

- i. On-campus NSO still planned (week of Oct 20)
- ii. On line components added – one of 15 will be PRU/Programming. September roll-out
- iii. Some concern for new specialists/field staff and new field staff/specialists connections
- iv. How do new specialists learn about new hires? Send list of new hires to on-campus specialists. Jan will check with Judy.
- v. Jan making one-on-one visits to new agents

b. Budget – mini-grants + diversity component; other PLT priorities

- i. \$35,000 proposed for next fiscal year
- ii. Jan reviewed PLT phase-in budget proposal for historical reference
- iii. Bill: let's not spend just to spend. Reallocate if that is the case.
- iv. Determine during August meeting if/how to put dollars out. Gives teams time to consider needs.
- v. Any RFP should include diversity, and scoring should reflect this effort. Have applicants looked for other funding at CSU to widen the circle (Dawn)?
- vi. Initiative/Venture grants have been successful in the past
- vii. Announce PRU funding including diversity – more information to follow

8. Other

a. Jeff:

- i. We're all on the same team.
 1. Are program areas in conflict, or individuals?
 2. Systems issue or performance issue?
 3. Leadership challenge – county staff meeting topic
- ii. Journal of Ag Education article (Amy Harder, third article from Meteor Study)
 1. All comments (no numerical data)

b. Unspent PRU grant funds:

- i. Env. Hort. wants to have a futuring meeting for CMG program
- ii. Jefferson County, June 10th
- iii. Funds to support travel
- iv. PLT Agreed 4-H PRU granted/unspent funds can go here.

9. Comments/report for Lou and/or admin update

- a. PRU funding – RFP available end of summer
- b. 2-year POW posted January 2015
- c. CALP recruitment – Lori checks on this and includes in admin update?