

Program Leadership Team (PLT) Zoom Meeting Notes Friday, February 27, 2015 - 9 a.m.

Welcome and Introductions - Attending: CJ (facilitating), Jan (taking notes), Jeff, Claire, Rusty, James, Gen, JoAnn, Casey, Laurel, Irene, Bill, Mark, Carey, Dawn, Mary Schroeder, Mary Small, Lou (at 10)

James: great week for Extension and CSU! Fruit & Vegetables Association meeting had CSU Extension right up front; Governor's Ag Outlook Forum highlighted Extension brand. His role is 1) championing Extension with stakeholders and 2) creating a space where PRUs can reach into campus. Participate/learn. Jan encouraged PRUs to be in touch with James with planned meetings information. Elevate his knowledge base. Does not expect an active role. May be some "open house" type activities with stakeholder groups, toward the end of the summer.

PRU Updates

1. 2015 calendar year PRU funding RDs – see next page – 2 points to consider

- Proposed changes for next cycle? – RD recommendations –
 - Many groups asked for money to travel to meetings; funding may be better spent on programs.
 - Full funding was granted for outcomes/products associated with work
 - Maybe program update/training (February In-service) model should be considered
- Interest in similar process for program evaluation? (School of Social Work) – move to May agenda

2. Common outputs definitions (specifically web hits and media releases) – Cary & Jan

Use web hits/participants as same number

Change peer reviewed to fact sheets & journal articles

3. Specialists' reporting – Jan - reminder CAS only

PLT "Housekeeping"

1. Discuss meetings and set dates/times/places

- May 21, 9 – 12 – ZOOM (CJ will set up)
- August f2f – when/where – CJ will Doodle for date/time

2. Forum 2015

- Admin update = plenary session
- Additional plenary session (Laurel's speaker idea) –Dr. Mark Taylor – Millennials & Social Media – best working directly with specific content areas (PRU-specific)
- How to plan – PLT committee? May meeting?
 - Forum is for us
 - Laurel can write up for Bill
 - Bill will forward this to Forum Committee

Diversity Catalyst Team (DCT) - Claire

1. Further evaluation from Forum?

2. Navigating Differences information

- Professional Development funds are already spent
- Interested attendees contact CJ

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Small Working Groups

1. Budget –

- Recognition for PRU Leaders – Financial, Forum, other ideas?
 - How to link to performance review?
- Going forward
 - PRU leaders retiring/stepping down – who will replace?
 - Work is not added value to county; takes away from time you could be programming in your county
 - Need documented expectations; state how work is necessary for system; then figure out financial recognition
 - Salary task force also making a recommendation to reward extra work efforts

2. Program Orientation & Training

- On-line NSO committee – Claire
 - Migrated to Canvas
 - Components are built or close to being built
 - Pilot this spring with various program areas/ levels of Extension experience
 - Timely for new staff
 - Other training issues may be addressed as result of this effort
- One-on-one visits to new agents – Jan - ongoing

PRU Information and Items for discussion

1. WEDA Awards of Excellence – Jan - see next page –

- Please encourage PRU members to submit. Rusty & CJ will follow up.

2. Social Media/Collaboration Tools for PRUs - RDs - this was to go to C/AD. What now?

- CJ will check and report back to PLT. Is this a webinar?

3. Mentoring – where is it? How does it fit into NSO? Claire is following up with Forum speaker (Nebraska) about three-mentor model - RDs - this was to go to C/AD. What now?

- Bill – small group will make a check sheet for new mentors/mentor groups to help do a better job within Region. Can share with other regions.

4. Plans of Work/Plans to Invest calendar –

- How to adjust calendar so reporting can begin earlier in calendar year?
- Not an issue for 2016 as no new POWs are expected – PTIs should roll over
- Need recommendation from PRUs – what do you need?

5. Qualtrics - PLT discussion – Jeff - need more information

6. AmeriCorps – JoAnn AmeriCorps: Letters of commitment from participating counties are due March 6. A minimum of 10 commitments are needed to proceed with a formula grant. The grant proposal is due to Serve Colorado March 25.

7. Other

Lou

- Upcoming 4-H presentation at Board of Governors
- Community & Economic Development PRU – change back to “Community Development” PRU

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WEDA Awards of Excellence

In 2014, Native Plant Masters won the WEDA Award of Excellence. It is time again to consider a program you are involved with, and proud of, and to take the time to draft a nomination. Attached is the submission information for the 2015 Western Extension Directors' Award of Excellence. Applications may be submitted only by Lou; two entries may be submitted from Colorado. Multistate entries may be submitted by us, in addition to the two state entries. This award, which is presented through Western Extension Directors Association (WEDA) with the assistance of the Western Region Programs Leaders Committee (WRPLC), recognizes outstanding Extension programs in the Western region. Winners will be asked to present at the Joint Summer Meeting. The due date for all submissions is 5:00 p.m., Monday, March 9, 2015. Please let me know if you plan to submit, and be in touch with any questions.

2015 calendar year PRU funding

- Proposed changes for next cycle? – RD recommendations
- Interest in similar process for program evaluation? (School of Social Work)

PRU	Amount Funded	Notes
4-H	\$3,000	Support for meeting.
Cropping Systems	\$3,000	Support to host training.
Energy	\$3,500	Pilot program development/implementation with expansion/funding potential.
Natural Resources	\$5,000	Training, collaboration building and program implementation.
Livestock & Range	\$5,000	Intentional training, public input and resulting programming. Western SARE funding.
Family & Financial Stability	\$6,000	Support to host joint meeting. Did not fund the speaker (\$4K) as RDs felt this presentation could benefit the whole organization.
Nutrition, Food Safety & Health		
Community/Economic Development	\$9,500	Support to host meeting, training and tours
Environmental Horticulture		
Food Systems		