

Program Leadership Team (PLT) Meeting Notes Thursday, May 21, 2015 - 9 a.m. – Zoom

Attending: Alison, James, JoAnn, Kelli, Bill, Rusty, Claire, Annette, Rusty, Greg, Ron, Martha, Christine, Laurel, Cary, Jessica, Wendy, Casey, Mark, Irene, Jan (taking notes); CJ (facilitating)

Forum 2015

Schedule confirmed – Kellie will send to Jan to share with Judy, Sue, and PLT

PRU leaders can now set up content updates

Need content update information for registration packet

Guidebook app for Forum – Judy, please check with Rusty

Diversity Catalyst Team (DCT) - Claire

F2f meeting set Sept 28 – Oct 2 – SW Colorado - Open to all

Small Working Groups

1. Budget –

- Recognition for PRU Leaders – Financial, Forum, other ideas?

More pay for more responsibilities – salary task force now discussing

- Replacing outgoing PRU Leaders – process?

Each PRU determines its own leadership – who, how long, etc. However, is there a best practice to guide transitions? Such as staggered terms so there is shared responsibility during each year. Jan & CJ can summarize some best practices.

2. Program Orientation & Training

- On-line NSO committee – Claire

Committee met with Lou and Judy; course site is in development. Small, short videos facilitated by committee member/staff. Allows for rapid changes. Cohorts will participate together. Pilot and launch soon.

- One-on-one visits to new agents – Jan - ongoing

PRU Information and Items for discussion

2. Social Media/Collaboration Tools for PRUs - RDs

- Move to August agenda – maybe invite Elisa

3. Mentoring – what is the role of the PRU in mentoring (even informal)? Can RDs consult PRU leaders in selecting mentors? CJ will mention at DAC next week.

- Bill – small group will make a check sheet for new mentors/mentor groups to help do a better job within Region. Can share with other regions. More about this in August. C/AD meeting early fall – time to work on this.
- Current system works well when there is a good personality/content match
- Informal connections – can we formalize them instead of sticking with something not working
- Mentors need training (none given now) and clear expectations
- Mentee must feel comfortable with mentor – can it be bottom up, so the mentee can select (maybe from a list)?
- Some would be happy to mentor but are not invited

4. Plans of Work/Plans to Invest calendar –

- Need recommendation from PRUs – what do you need?
- How to report before March 15?
- This year, with plans rolling over, maybe the time will be shorter
- PRU updates earlier in calendar year?
- CJ will talk to Joy and let's add her to August meeting

5. Qualtrics - PLT discussion – Jeff – move to August meeting

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6. AmeriCorps – JoAnn

Monday audit on campus went well. Waiting for formal notification (mid to late June); looks good. Twenty-five AmeriCorps members joining 4-H in 17 counties for STEM in our of school settings. Project manager position opening shortly. Start date August 15. Lots of training. Programming beginning early in September, depending on partners.

7. Other

- James – listening & learning (welcome, James)
- Igniting Extension (FS, CD, EH) details (Rusty)

Lou (vacation)

DAC - Mentoring, Forum schedule, PRU leadership, ongoing request for Spanish translations (FSHN)

Next meetings

- August f2f – August 25, noon - 5 – Fort Collins Harmony Library
- November - Zoom