

**BY-LAWS OF THE
WELD COUNTY EXTENSION ADVISORY COUNCIL**

**Article I
NAME**

The name of the organization shall be: Weld County Extension Advisory Council.

**Article II
PURPOSES AND OBJECTIVES**

Section 1 – Serve as a review body to counsel, advise, and deliberate with the Extension staff regarding the Extension program efforts.

Section 2 – Provide input into evaluation, planning and implementing Extension programs.

- a. Provide an annual review of on-going Extension Programs to determine if priority exists for programs to be (a) continued as is, (b) continued with increased/decreased emphasis or (c) to be phased out.
- b. Provide input for potential new programs based on problems, needs or services required as identified by organizations, commodity groups, and etc.

Section 3 – Serve as an informal link in the public relations process of communicating Extension role to the people of the County.

- a. Present information about on-going Extension programs to the different public.
- b. To obtain feed back from the public to assist in determining programs.

Section 4 – To assist in obtaining the resources necessary to carry out program requests in an effective manner.

Section 5 - To provide an environment that will serve to stimulate professionalism of the Extension Agent.

**Article III
MEETINGS**

Section 1 - The council will meet at least ten (10) times per year.

Section 2 - Special meetings may be called by the officers.

Section 3 - The meetings will be announced and open to all who are interested in Extension activities. These will be non-voting members.

Section 4 - The council shall meet with and report to all other Extension Advisory groups, councils, community groups and other as designated by the council, at least once a year (October). This meeting shall be open to any individual interested in the County Extension program.

Section 5 - Each meeting of the council will be attended by the County Extension Director.

Section 6 - The annual meeting will be held in January.

Article IV MEMBERSHIP

Section 1 - The membership of the council shall consist of no less than seven (7) members and not more than fourteen (14) members representing areas of focus specified by Colorado State University 4-H and Youth, Family Living, Agriculture, Horticulture, Business, and Media. A minimum of two (2) members will be recommended, in each of the areas of focus preceding categories, by Extension Agents in cooperation with respective advisory and/or commodity groups and requested to serve by the County Extension Director with agreement of the council and approval of the Board of Commissioners of Weld County. In addition, the Weld County Commissioner appointed as liaison to the Council will be a member of the Council.

Section 2 - The council members shall serve for three-year terms. The initial membership will be divided into one, two, and three year terms and thereafter, appointed for three-year terms. New terms will begin immediately after the annual meeting. No member will serve over two consecutive three-year terms.

Section 3 - The Weld County Extension staff will serve as ex-officio members.

Section 4 - Resource people may be invited to participate in any meetings at the request of the council, but will not have a vote.

Section 5 - In case a member resigns by written notice, move from the County, or any other reason, this member will be replaced within two months by appointment in accordance with Section 1, Article IV.

Section 6 - Each member of the council shall be entitled to one vote and must vote in person.

Section 7 - A simple majority of the appointed members must be present to constitute a quorum. ~~A simple majority present of the council members shall constitute a quorum.~~

Section 8 - Membership is open to all, irrespective of race, color, sex, or national origin.

Article V OFFICERS

Section 1 - The offices of this council shall be Chairman and Chairman Elect.

Section 2 - The Chairman and Chairman Elect shall be elected each year at the annual meeting.

Section 3 - The Chairman or Chairman Elect shall preside at all meetings of the council.

Article VI AMENDMENTS

Section 1 - The By-Laws may be amended at any meeting by a vote of one-half (1/2) ~~two-thirds (2/3)~~ of the members present. To amend By-laws, notice of the proposed amendment must be given to the members at least 14 days prior to the meeting.

Section 2 - The amended By-laws agreed to by the council must be approved by the Board of Commissioners of Weld County.

Article VII CONDUCT OF MEETINGS

Section 1 - All meetings shall be conducted in accordance with Roberts Rules of Order.

March 1988, as amended November 1988 and October 2006.