

Colorado WSARE Program
Professional Development Mini-Grant Application
\$2000.00 Maximum Grant

Email application to adrian.card@colostate.edu

Name: _____ Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

Email: _____ Position: _____

1) Project Summary

Project Title:

PD Mini-Grant Application date:

Project performance period: Start and end dates

One or two sentence description of project:

List partners and/or collaborators:

Mini-Grant funds requested:

Have you previously received a state SARE Mini-Grant?

Yes _____ No _____

(If yes, include a final report if you have not already submitted one.)

2) Project description – answer the following questions:

[Refer to the NIFA logic model for program planning.](#)

a. Who is the target audience? Specifically, identify the group or groups that will be targeted for participation in your project.

b. How will you promote the event to insure reaching this audience?

c. Describe briefly your outputs, such as hold an educational event, produce educational materials, etc.

d. What changes in awareness, knowledge or attitudes are expected to occur as a result of the target audience participating in the project? (Short term outcomes. Be specific)

e. What changes in decision-making, intentions or action do you hope will take place among the target audience? (Medium term outcomes. Be specific)

f. What is the intended benefit from these changes (e.g. improved stewardship, economics, market access)?

g. Evaluation plan – How will you determine if your educational outcomes have been achieved? (Describe the methods) **Please also submit your evaluation instrument with your application.

3) Budget Narrative: Explain the expenses listed. Eligible expenses include reasonable speaker and project travel expenses, notebooks, publications used at meeting or event, plot or project inputs (like seed or fertilizer), postage, promotional expenses, photocopies, laboratory analysis expense and equipment rental.

**SARE PDP State Plan Evaluation Report Form
Mini-Grants**

**State
Grantee
Year**

Funding Recipient: Agent/Educator	Activity/ Resource for which funds were used	Amount used	Date of event(s)	Changes in knowledge and intention that were achieved