ESP Zeta Monthly Officer’s Conference Call – Monday May 8, 2017
8:30-9:30 a.m.
Minutes

1. Call to order at 8:33. Attending were Jacki, Christy, Martha, Dennis, Sheila (Excused: Luann).

2. Approval of April Minutes (Dennis moved to approve the minutes).

3. Treasurer Report (Dennis)–one transaction in month of April to reimburse Sheila for JCEP conference ($300), current balance is $14,288.81.

4. Old Business:
   a. Review of Bylaws, Operating Guidelines–Jacki and Martha: have scheduled a call with the committee to review operating guidelines and bylaws. The committee will meet on May 17 to review redlined versions of these documents; results will be presented to Executive Committee after that time. We need to determine if we are a nonprofit or not as this is mentioned several times. Christy has been searching through the Chapter archives to find this information. April 14, 1927 is our charter date for the Chapter.
   b. Committee Job Descriptions–we will match the information in the operating guidelines to what is listed on the web site (Christy will review).
   c. Retiree BBQ on June 9, 2017 (4pm-6:00pm)– 15 reservations to date, as well as 15 who cannot attend. Luann can be there at the BBQ to write checks, and Jacki can attend as well to represent the Zeta Chapter. Martha may be able to attend.

5. New Business
   a. 2017 nominees for ESP awards and officer positions, the president is given one vote (Christy will cast votes for our chapter).
   b. Fundraising plans- Christy added an item in the newsletter about raffle items/vacation property, asking the membership to respond. No responses to date. Proceed with silent auction, question about whether we should invest in a vacation package to raffle off. Christy will talk to Karen about joining up with FCS to have a larger raffle.
   c. Initial plans for Forum 2017–
      i. Robert Franklin wonders what our theme might be for Forum this year.
      ii. We can begin to advertise for ESP positions. We will need to fill secretary, president-elect positions (Bill Nobles is on the nominating committee).
      iii. Christy will check with Judy on food, starting in July. Need to consider new member certificates.
   d. Professional development–As an exercise, Robert Franklin presents a group of individuals the opportunity to lift someone’s spirit. Send a text to this person, as many as possible in 30 minutes. Group doesn’t know that person is fictional, with the result that they become more empathetic. We could create a text tree where everyone sends 5 messages of light and positivity to others. Ultimately the text messages have the highest impact on the individual who sends them. Similar to “Working out Loud” through eXtension. Robert notes that among the most challenging aspects of CSU Extension are staying connected and remaining positive and appreciative of our fellow colleagues. Could use this as a way to welcome new members to ESP.
6. Committee Reports —
   a. Membership Recruitment and Retention – (add Diane Kern and Jan Carroll to this committee, and they might also be able to contribute to the nominating committee as well)
   b. Global Relations – Mark and Christy (there is an opportunity to do Extension work overseas, Christy added to the last newsletter to draw attention to the possibilities).
   c. Public Issues – Sheila (writing about PILD for each ESP newsletter)
   d. Professional Development – Robert (add survey to next newsletter and send through adminbb, to make sure we get responses )
   e. Scholarships, Grants and Recognition – Sheila (has not yet received scholarships but committee is in place to make selections).
   f. Bylaws – Jacki (no additions to report presented earlier in the minutes).
   g. Nominating – Jacki (nothing additional to report)
   h. Resource Development and Management – Dennis (will be working on the raffle)

7. Next call – Monday June 12 at 8:30 am at 970-491-1253.
8. Adjourned at 9:29 am (moved by Sheila, seconded by Jacki).