

ESP Board Agenda, January 8, 1PM: [970-492-4769](tel:970-492-4769)

1. Call to order and attendance.
Meeting called to order at 1:08pm.
Judy Barth, Christy Fitzpatrick, Luann Boyer, Alison O'Connor, Dennis Kaan, Sheila Kelley, Mark Platten (called in at 1:45 p.m.)
2. Approval of November 6, 2017 minutes.
Motion to approve minutes was moved and seconded; motion carried.
3. Report from Executive Director (Luann Boyer).
Ms. Boyer has spent time updating the membership directory, including current, new and life members. Ms. Boyer will communicate with life members about the retiree BBQ.
4. Treasurer report (Dennis Kaan)
Mr. Kaan reported that after all transactions with Forum and dues paid to date, the final balance is \$18,501.31.
Professional development funds/scholarships have been paid to Jennie Beiermann and Nadine Henry; it is unknown how many additional funds will come out of 2017 budget. Kali Benson has not submitted reimbursement funding at this time. Mr. Kaan will follow up with Ms. Benson to have her submit this paperwork.
5. Old business.
 - a. Life Member and Ruby Award winner Milan Rewerts
A motion was made to pay the \$200 life membership dues for any National Ruby Award winner nominated by the Zeta Chapter (starting with Mr. Rewerts); the motion was seconded. Motion carried unanimously. Ms. Boyer will notify Mr. Rewerts.
6. New business.
 - a. Committee Reports
 - i. Membership, recruitment and retention (open chair?)
Ms. Barth will draft an email to the members who have not paid their 2018 ESP dues (\$80).
Ms. Fitzpatrick corresponded with all retirees in December 2018.
Ms. Fitzpatrick will correspond with all new employees who are not members of ESP to encourage them to join.
 - ii. Global relations (Mark Platten)
No report.
 - iii. Public issues (Judy Barth)
Past-President (Ms. Fitzpatrick) is attending JCEP, as is acting President Ms. Barth in Orlando, Florida, February 14-15, 2018.
Ms. Barth is also attending PILD April 8-11, 2018 in Arlington, Virginia. There is an additional opening for a committee member to attend PILD with financial support from ESP and Director Swanson—Ms. Fitzpatrick will follow up with Mr. Benzel Jimmerson to see if he wishes to attend.
Note: Ms. Barth does not need financial assistance to attend either conference.
 - iv. Resource development (Dennis Kaan)
No report.
 - v. Scholarships, grants and recognition (Susan Carter)

- No report.
- vi. Professional development (Robert Franklin)
No report.
- vii. Nominating committee (Christy Fitzpatrick)
No report.
- viii. Bylaws (Jacki Paone)
No report.
- b. President/President-Elect decision
Sheila Kelley has announced her resignation effective in March 2018. However since Ms. Kelley is leaving the Extension system, she can continue to serve as President via life membership with ESP (current dues are credited toward this cost). Ms. Kelley stated that she plans to become a life member of ESP, but is planning to move out of Colorado. Ms. Kelley will confirm if she wishes to continue as President by January 12, 2018. If Ms. Kelley does not choose to continue as President, the Executive committee will make a decision of whom will take the President-Elect position at the February 2018 meeting.
- c. Upcoming conferences
 - i. ESP National Conference 2018: Manhattan, Kansas; new dates: October 1-4, 2018
 - ii. Discussion of 2019 Colorado conference (October 14-18, 2019)
Co-Chairs include Mark Platten, Rusty Collins and Jane Crayton. Mr. Platten will reach out to the other committee chairs to help finalize details. Keynote speakers for the conference need to be finalized by May 1, 2018; at this time no speakers have been confirmed. Following evaluations from previous national conferences, there were suggestions that the keynote speakers should be pertinent to Extension—previous attendees felt they had limited information they could take back to implement in their positions.
Keynote options: Dr. Temple Grandin, Dr. Chuck Hibberd (current head of ECOP, but a new chair will assume this role in 2019, so he will not be in this position at the time of the Colorado conference), others?
All contracts for the training center, hotel, transportation and caterer have been sent to ESP Executive Director for signatures.
The theme for the conference needs to be finalized by May 1—Mr. Platten welcomes any ideas/suggestions.
The current co-chairs will reach out to the Kansas planning committee for any tips/tricks they can share when planning a national conference.
Mr. Platten will continue to join these conference calls to keep people updated.

7. Meeting adjourned at 2:05 p.m.