1. Called to order at 8:34am by President Sheila Kelley
   Attending: Patti Schmitt, Alison O’Connor, Sheila Kelley, Luann Boyer, Christy Fitzpatrick, Dennis Kaan

2. Approval of June Minutes
   Ms. Fitzpatrick moved to accept the minutes; Ms. O’Connor seconded. Motion passed.

3. Treasurer Report – Dennis Kaan
   Balance of $15,650.30.
   Fundraising needs to raise $800 in order to balance the budget.

4. Report from Executive Director – Luann Boyer
   The latest newsletter was mailed to eight individuals without email addresses. Ms. Boyer will be in contact with the National Office to update the correct contact information for lifetime members.

5. Old Business:
   a. Community Service project report – Sheila Kelley
      i. To date, there has not been any feedback from members regarding the proposed 2018 Coups for Troops community service project; it was decided that the Coups for Troops project was not a good fit.
      ii. It was decided that we will collect and donate hotel-size or travel size toiletry items to the Denver Homeless Shelter; this could include shampoo, conditioner, body wash, feminine hygiene, etc.
         1. There will be a friendly competition among regions. People could put their donations into the box of the Region where they are employed. Boxes will be weighed at the end of Forum.
         2. Sheila will contact the Regional Directors to see if they can promote this in their region; she will also follow up with the registration staff to make sure they are willing to assist.
   b. Webpage update – Sheila Kelley
      i. The website is updated! This was a major accomplishment as some pages had not been updated in years.
      ii. The National links still need to be updated and Ms. Kelley is in contact with them. There was discussion about the national “join here” links—this can create difficulty for our local chapter with local vs national dues.
   c. Fundraising
      i. Plans are to move forward with the silent auction on/around Forum in order to raise $800 to balance the budget.
      ii. Mr. Kaan, Ms. Kelley, Mark Platten and Ms. Fitzpatrick will serve on this committee to plan the online silent auction fundraiser, including how to pay online using PayPal or the Square.
   d. 2019 conference
i. No report.
e. Criteria for diversity awards
   i. National ESP does not state what the criteria is in order to win this award.
   ii. Ms. Kelley and Susan Carter will review the requirements prior to the next meeting.

6. New Business
   a. Who is attending the 2018 ESP National Conference in Kansas?
      i. Christy Fitzpatrick
      ii. Luann Boyer
      iii. Mark Platten
      iv. Judy Barth
      v. Laurel Kubin
      vi. Jane Crayton
      vii. Rusty Collins
      viii. Jacki Paone?
   b. FLTI won the national diversity award; Jan Carroll may be attending to accept?

7. Committee Reports
   a. Membership Recruitment and Retention – Christy Fitzpatrick
      i. No report.
   b. Global Relations – Roshan Nayak
      i. No report.
   c. Public Issues – Judy Barth
      i. No report.
   d. Professional Development –
      i. No report.
   e. Scholarships, Grants and Recognition – Susan Carter
      i. No report.
   f. Bylaws – Jacki Paone
      i. No report.
   g. Nominating – Christy Fitzpatrick
      i. No report.
   h. Resource Development and Management – Dennis Kaan
      i. Mr. Kaan will send an email to his committee to discuss the possibility of an online silent auction.

8. Next meeting: August 13 at 8:30am; call-in number is 970-491-1251.

9. Meeting adjourned at 9:32am.