ESP Zeta Monthly Officer’s Conference Call
Monday, June 11, 2018
Minutes

1. Call to order
President Sheila Kelley called the meeting to order at 8:40 a.m. Others on the call were Judy Barth, Dennis Kaan, Christy Fitzpatrick and Luann Boyer.

2. Approval of May Minutes
Judy moved the minutes from the May meeting be approved as distributed. Seconded by Christy. Motion passed.

3. Treasurer Report
Treasurer Dennis Kaan reported the balance as of June 7, 2018 was the same as last month - $15,661.31.

Judy asked if ESP had given registration scholarships to attend PILD. Judy is trying to clarify with the Extension Fiscal Office on how funds are allocated for the organizations where the representative may receive money from national and/or state organization in addition to the Professional Development Funds from CSU Extension. She did indicate each agent association received $500 for a member to attend PILD. Our 2018 representative, Benzel Jimmerson, did receive a $200 scholarship from National ESP. There has been confusion about how the expense report is submitted which does not always indicate from where other funds have been received.

It was suggested Dennis put together a spreadsheet or other type of form which has information on various conferences and how much is paid by National ESP, by Zeta Chapter, and also if there is money available from other sources (ie. Extension gives $500 per association for PILD).

It was agreed by those on the call for Zeta Chapter to establish a protocol for recipients of professional development scholarships from the chapter to use in requesting reimbursement after the event.

4. Executive Director
Luann reported the Colorado Secretary of State annual registration has been completed with the financial information for 2017. Notice of approval has been received. She paid the $10 fee and will turn that in with her other expenses for reimbursement later in the year.

5. Agenda Item Review -2019 ESP Conference under Old Business

6. Old Business:
   a. Community Service project report - Luann Boyer
      Luann had sent the website for Coups for Troops to the board so they could view it. She also shared the experience she had on the project. Sheila asked if the board wanted to approve this. There was some reluctance due to some individuals do not use coupons and not sure what amount of participation we might get. Luann suggested an email be sent to all the members with information about the project and asking for their response about participation. She said she would put together some information after she returns from the national AAFCS meeting where the student member group is doing this for a community service this year. This could be emailed to members in July.

   b. Retiree event review – Luann Boyer
      Luann reviewed the event and reported positive comments had been received about the menu change. The committee has already set the 2019 date of June 14 at Pelican Lakes. Luann took pictures, so will do an article and include pictures for the August newsletter. The pictures can also be used for the Zeta Chapter Annual Meeting report in October.
There is a slight profit so ESP will not have to pick up any costs. Several had to cancel but said to keep the money. Rita Bingham was not able to attend because she had fallen and fractured her hip, so it was suggested to refund her check. Dennis had not deposited the funds yet. Dennis moved to return Rita’s check and a note. Motion seconded and passed.

c. Webpage update – Sheila Kelley
Sheila reported she is about done. She needs the Bylaws and Operational Guidelines which were approved in 2017 to include. Luann will check her files and send to her the final version.

d. Fundraising
Sheila asked for thoughts on the 2018 Annual Meeting fundraiser. Will need to think more about this soon. We could possibly try out the Online Auction at our meeting to see how it goes in prep for 2019.

e. 2019 ESP Conference
Mark Platten was not on the call, but sent the following report.
1 I was able to get the board to go to a 50/50 split of any profits we make from the conference instead of the 75/25 (with us getting 25%).
2) The Speaker Committee identified three presenters that were approved by the national board at the mid-year meeting: a. Keynote – Dr. Rick Perea, a sports psychologist for the Broncos and motivational speaker for corporations, b. Mid-conference – a current Olympic athlete to help us gain tools and have the tenacity to continue on when things get tough, and, c. Capnote Speaker – Chuck Hibberd, who is the current Extension Committee on Organization and Policy (ECOP) president and the Extension Director for Nebraska. He has been doing a lot of envisioning Extension’s future and will give us a glimpse into that world and how we can engage to make it a reality.
3) The Auction Committee is working on using an auction App for the typical “silent auction” items to hopefully engage more of the membership who can’t attend the conference. We will also hold a live auction to keep the comradery. It should help us to wrap things up by 7:00 p.m. ish on the Tuesday of conference so people can still do a state’s night out if they desire.
4) We are working on the logo (will send out a couple of designs for consensus), putting together the video for conference, developing a postcard for handing out at the Kansas National Conference this year, and a whole slew of other items.

7. New Business
a. Criteria for diversity awards (talked about in June 2017 meeting-still an issue??)
This was discussed in 2017 and is still an issue. The concern is the National Diversity Criteria does not fit the application form so makes it difficult when Colorado judges the applicants. This has been brought up to National ESP but nothing has been done. We need to look back at notes and then pass this information on to national so we can be prepared for our awards this fall.

8. Committee Reports
a. Membership Recruitment and Retention – Christy Fitzpatrick
b. Global Relations – Roshan Nayak
c. Public Issues – Judy Barth
d. Professional Development – Robert Franklin
Robert has resigned from Extension. Other committee members are Patti Schmitt, Benzel Jimmerson, and Sheila Gains. Sheila Kelley will ask Patti if she can be the chair.
e. Scholarships, Grants and Recognition – Susan Carter
f. Bylaws – Jacki Paone
g. Nominating – Christy Fitzpatrick
h. Resource Development and Management – Dennis Kaan

9. Next meeting: July 9, 2018

10. Adjourn adjourned at 9:38 am.