

ESP Zeta Monthly Officer's Conference Call – Monday, January 14, 2019
8:30-9:30 a.m. 970-491-2612

MINUTES

Attending: Dennis Kaan, Luann Boyer, Judy Barth, Alison O'Connor, Christy Fitzpatrick, Gus Westerman

1. Call to order at 8:35am by President Barth.
2. Approval of December 10, 2019 Minutes. Motioned to approve as corrected by Ms. Fitzpatrick; seconded by Dennis Kaan. Motion carries.
3. Treasurer's Report-including update on Bank account
 - a. The account will be opened at the Community Bank of Colorado; Mr. Kaan will send Mr. Westerman a check to open the account. The account will be managed by Mr. Westerman and Ms. Boyer (as signatories).
 - b. Current checking account balance: \$19,819.48; all checks and payments from Forum and other events have been deposited into the current Key Bank account.
 - c. Payment needs to be made to National ESP—Ms. Boyer will work with Mr. Kaan to determine the amount so payment can be processed.
 - i. \$45 each for new members; \$40 each for renewing members
 - d. New member dues will be paid from Laura Larson, Jayda Lewis and Kerri Rollins—checks will be sent to Mr. Westerman.
 - e. Mr. Westerman will send a reminder to Susan Baker to pay her dues.
 - f. Silent auction gross sales: \$342 (net after Thirty-Two Auctions fees: \$323.08)
4. Report from Executive Director
 - a. Ms. Boyer sent out the updated membership list to the Executive Committee on 1/13/19; this will be used to assist Mr. Kaan for processing payment to National ESP
 - b. Ms. Boyer will work with Tyler Rayburn to update the ESP listserv with current email addresses (add new, update life members, and delete non-renewing members).
 - c. Changes to retiree addresses and contact information including email addresses should also be sent to Sharyl Foss.
5. Agenda Item Review
6. Old Business:
 - a. 2019 National Meeting Update—Mark Platten via President Barth
 - i. President Barth is joining the national meeting committee
 - ii. The committee met the week of January 7 with Greg from the National Office; discussion included menu options and catering room assignments and the details of opening night. National ESP must sign all contracts.
 1. The committee will visit the various catering and hospitality facilities, including Antlers, on February 11. Greg will join via Zoom.
 - iii. The Opening Session is nearly finalized at the Olympic Training Center; Mr. Platten is wrapping up this event. The evening will end with the lighting of the Olympic torch to kick-off the meeting.
 1. There will be an Olympian who will speak at the Opening Session, TBD.
 - iv. One individual from the Executive Committee will be assigned to each of the National Committee planning teams (likely two or three each), but not as chairs.
 - b. Committee Sign-ups – update on Chairs
 - i. The latest committee sign-ups will be in the January newsletter

- ii. Abi Saeed and Christy Fitzpatrick will co-chair Global Relations
 - iii. President Barth will reach out to Deryn Davidson to serve as co-chair of the Scholarship, Grants and Recognition committee
 - 1. President Barth will work with the chair(s) of this committee to make the nomination process more transparent and improve communication.
 - iv. Mr. Kaan will communicate with the committees about their roles and tasks.
 - c. Membership update- Christy
 - i. New members include Laura Larson, Jayda Lewis and Kerri Rollins
 - ii. Non-returning members: Jenny Beierman, Adrian Card and Jean Glowacki
 - iii. New life members: ~~Barbara Bates and~~ Barbara Fahey-
 - d. January Newsletter – review/additions
 - i. An article was added on the National Conference
 - 1. Add that presentation proposals are due March 15, 2019 via the conference proposals website
 - ii. A few updates made for the committees
 - iii. Make the retiree “Save the Date” more prominent
 - iv. The newsletter will be sent out by 1/15/19
- 7. New Business
 - a. Invite committee chairs to attend February 11, 2019 conference call with a committee report.
 - b. Attending JCEP: Judy Barth, Mark Platten, Rusty Collins. There may be others.
 - c. Attending PILD: Jan Carroll, Dennis Kaan, representatives from other agent associations
- 8. Committee Planning
 - a. Membership Recruitment and Retention
 - i. No report.
 - b. Global Relations
 - i. No report.
 - c. Public Issues
 - i. No report.
 - d. Professional Development
 - i. No report.
 - e. Scholarships, Grants and Recognition
 - i. President Barth will ask Deryn Davidson to serve as co-chair with Susan Carter.
 - f. Bylaws
 - i. No report.
 - g. Nominating
 - i. No report.
 - h. Resource Development and Management
 - i. No report.
- 9. **Next meeting: February 11, 2019 at 8:30am; call-in number 970-491-2612**
- 10. Meeting adjourned at 9:38am by President Barth.