ESP Zeta Monthly Officer’s Conference Call – Monday, October 7, 2019
8:30-9:30 a.m. 970-491-2612

MINUTES

Attending: Judy Barth, Dennis Kaan, Luann Boyer, Mark Platten, Gus Westerman, Christy Fitzpatrick, Carla Farrand, Gisele Jefferson, and Alison O’Connor

1. Call to Order at 8:32am
2. Approval September 9, 2019 minutes. Minutes were moved for approval by Mr. Kaan; motioned was seconded. All members voted aye; motion carries.
3. Treasurer’s Report (Gus Westerman)
   a. Starting balance: $9,369.10
   b. There are four 2020 dues and lunch checks for $492 that are still in process
   c. Expenses: $200 to Sheila for 2018 conference stipend
   d. Expenses: $300 to National ESP for Rusty Collins
   e. Proposal from President Barth to include an “Officer’s Expenses” line in the budget for incidentals such as printing costs or paper (i.e. $100).
4. Report from Executive Director (Luann Boyer)
   a. Sheila Kelly has written a check for her lifetime dues and mailed it to Ms. Boyer; the check was mailed to National ESP.
   b. Ms. Boyer sent six printed copies of the newsletter to those without email.
   c. 39 life members are on the roster.
   d. Ms. Boyer has the awards information and will be picking up frames for the 2019 awards; President Barth will sign all certificates at the National ESP meeting. The awards will be announced and given out at the Tuesday Forum lunch.
   e. There are three individuals who will receive a 25 year award.
5. Agenda Item Review
6. Unfinished Business:
   a. 2019 National Conference Update—Mark Platten
      i. We are on track to have one of the largest National Conferences in the history! We have 242 full-time registrations with many others that will be attending part-time.
      ii. Mr. Platten extends a sincere thanks to everyone who has served on committees and helped make the conference happen.
      iii. State Basket for the live auction at the Conference: several items have been donated by Christy, Judy, Luann and Alison. It’s encouraged to bring other items that represent your area of Colorado that can be included.
   b. Update on life members – Ms. Boyer and Ms. Fitzpatrick
      i. Ms. Fitzpatrick will contact recent retirees to encourage them to join ESP as a life member.
   c. Forum 2019 – assignments, details
      i. Luncheon agenda: discussion about revisions and information for the annual meeting.
1. All new members will receive a pin, and a folder with information about ESP. President Barth will count the number of pins and folders she has in reserve.
2. All committee chairs are required to provide a written report for the general membership to review as part of the consent agenda.
3. The 2019 books need to be reviewed by a Resource Development committee member or other ESP member; Carla Farrand has volunteered.

7. New Business
   a. None.

8. Committee Reports
   a. Membership Recruitment and Retention-Christy Fitzpatrick
      i. Ms. Fitzpatrick has sent out several emails and the invoice to encourage people to join/re-join ESP; the process this year has been confusing.
      ii. After Forum has ended, Ms. Fitzpatrick will continue to recruit for members.
   b. Global Relations-Christy & Abi Saeed
      i. Study tour to the Philippines is set up for February 2020
   c. Public Issues-Dennis Kaan
      i. No report.
   d. Professional Development-Gisele Jefferson
      i. No report.
   e. Scholarships, Grants and Recognition-Susan Carter & Deryn Davidson
      i. No report.
   f. Bylaws-Carla Farrand & Jacki Paone
      i. Copies for the updated bylaws will be provided for the annual meeting.
   g. Nominating-Christy Fitzpatrick
      i. There are individuals to fill the two open positions: President-Elect and Secretary.
   h. Resource Development and Management-Gus Westerman

9. Upcoming meeting: November 12 at 8:00am; call-in number 970-491-2611
10. Meeting adjourned at 9:33am