



**ENGAGEMENT
AND EXTENSION
COLORADO STATE UNIVERSITY**

2021 DISTINGUISHED SERVICE AWARD

DIVERSITY AWARD

IN RECOGNITION OF SUPERIOR SERVICE TO THE DIVERSE NEEDS OF CLIENTEL BY
OFFICE OF ENGAGEMENT AND EXTENSION

ELIGIBILITY FOR THE DIVERSITY AWARD

Those eligible are one or more Office of Engagement and Extension faculty or staff members along with other county, area, district, state, or interdisciplinary participants. Previous winners of this award are not eligible for a second award for five years.

NOMINATIONS

Nominations are invited from:

- OEE colleagues;
- Academic departments;
- organizations that work with CSU Engagement & Extension staff: Colorado County Agents Association, Colorado Extension Association of Family and Consumer Sciences, Colorado Association of Extension 4-H Agents, Epsilon Sigma Phi and Colorado State University Extension Specialists Association; and
- county commissioners

NOMINATION GUIDELINES

The entire nomination (excluding letters of support and cover page) is limited to five double-spaced, typewritten pages using Times New Roman font (size 11) with 1" margin

The document must be organized following the specific format presented below. The nominator is encouraged to request information from the nominee that will enhance the selection committee's understanding of his or her program impacts. Judging is conducted using the specific points identified below for each section of the nomination.

- I. A. Cover Sheet including: Name of nominee(s); department, unit, or county/area; present position and/or title of individual or team members; name of nominator (individual, organization, self).
- II. A narrative summary organized as follows:
 - A. Situation Statement – including the situation that prompted the effort, how diversity was defined, (20 points).
 - B. Description of the effort – including obstacles overcome, innovation, length, sustainability. (25 points)
 - C. Diversity efforts - Way(s) the effort has fostered an environment that respects and values diversity, cultural sensitivity and pluralism. (20 points)

D. Significant achievements and impacts. (30 points)

(Note: An additional 5 points will be awarded based on how closely the nomination follows nomination guidelines)

III. Supporting Information. Include any references to publications, awards, and support from other members of the staff and any other data that might be helpful in assessing the nominee's (individual or team) qualifications. Additional supporting material including letters of support are limited to four pages.

NOMINATION DEADLINE – Submit nominations to [Yvonne Bridgeman](#) by **Friday, October 22 at 5:00 pm.**