2019 Annual Luncheon Meeting  
ZETA Chapter

MINUTES

Wednesday, October 23, 2019
LONGS PEAK ROOM
12:00-2:00

Agenda

1. **Call to Order and Welcome**  
   Judy Barth, President
   
   Meeting called to order by President Judy Barth at 12:08pm.

2. **The Extension Professionals Creed**  
   All
   
   The Extension Professionals Creed was read by all members.

3. **Introduction of Officers, Life Members and Special Guests**  
   Judy Barth
   
   Christy Fitzpatrick, Past-President
   Judy Barth, President
   Dennis Kaan, President-Elect
   Luann Boyer, Executive Secretary
   Gus Westerman, Treasurer
   Alison O’Connor, Secretary

   Life members attending: Christy Fitzpatrick, Luann Boyer, Judy Barth, and Alvie Rothe

   Special guests: Cary Weiner, Holli Campbell

   President Barth also acknowledged and thanked the Committee Chairs and their efforts in 2019. President Barth also encouraged all members to take advantage of the numerous scholarships, stipends, and grants available from both the state chapter and National ESP organization.

4. **2019 ESP Memorials**  
   Luann Boyer, Exec. Secretary
   
   Luann Boyer honored those Extension professionals who passed away over the past year, with a brief moment of silence to acknowledge and recognize their service to Extension. They were:

   - Emory Anderson (Golden Plains Area)
   - Janice Brown Guererro (Southeast Area Clothing Specialist)
   - Sue Cummings (State 4-H Specialist)
   - Nadine Henry (Gunnison County)
   - Ralph Kotich (Larimer & Las Animas Counties; Tri River Area; District Director)
5. **Enjoy Lunch!**
Lunch buffet.

6. **2019-20 Committee Sign-up**  
Dennis Kaan, President – Elect  
President-Elect Kaan encouraged all members to sign up for state committees. Sign-up sheets were on the tables for those attending the luncheon. Members are asked to sign up for at least one committee.

7. **Lunch Presentation**  
**Review of the 2019 ESP National Conference in CO**  
Mark Platten, 2019 Conference Co-Chair  
Mr. Platten reported that the feedback from attendees and the National Board was extremely positive. Many people commented that it was one of the best ESP conferences they attended. It was the largest attended conference in ESP history.

Mr. Platten acknowledged several members for taking on multiple and varied responsibilities for the conference. He expressed sincere appreciation to all chapter members for pitching in, helping others, and getting things done as a team to make the conference a memorable event for everyone.

Mr. Platten gave a thank you card to CAFCS for their support for the 2019 National Conference.

8. **ESP State Year in Review**  
Judy Barth  
Awards were presented to the committee chairs, officers, and volunteers by President Barth.  
Ms. Fitzpatrick was awarded her Lifetime ESP member certificate.  
President Barth gave Mr. Platten accolades and appreciation for his tremendous efforts and leadership for the National Conference.

9. **New Member Initiation**  
Christy Fitzpatrick, Past President  
Ms. Fitzpatrick and Jacki Paone initiated the following four new members to ESP Zeta Chapter: Katie Dunker, Amy Lentz, Kerri Rollins, and Denyse Schrenker.

10. **Consent Agenda**  
President Barth initiated discussion of the consent agenda. It was moved for approval by Carla Farrand; motion was seconded. Motion passes.  
   a) Minutes of 2018 Annual Luncheon Meeting October 24, 2018  
   b) Committee Reports  
      i. Membership, Recruitment and Retention  
         Committee Chairs  
         Christy Fitzpatrick  
      ii. Global Relations  
         Christy Fitzpatrick & Abi Saeed  
      iii. Bylaws  
         Jacki Paone & Carla Farrand  
      iv. Professional Development  
         Gisele Jefferson  
      v. Scholarships, Grants and Recognition  
         Susan Carter & Deryn Davidson  
      vi. Public Issues  
         Dennis Kaan  
      vii. Nominating  
         Christy Fitzpatrick  
      viii. Resource Development & Mgt (Finance & Audit)  
         Gus Westerman

11. **Bylaws Changes**  
Jacki Paone & Carla Farrand  
Ms. Paone explained the proposed changes to the bylaws in Article III: Membership and Dues and Article IV: Officers. Written proposed changes were provided to attending members. Ms. Paone moved for the approved changes. Motion carries.
12. Treasurer’s Report of 18-19 Financials

Gus Westerman, Treasurer

If you have not paid for your 2020 membership, please contact Gus Westerman, Treasurer, for information: gus.westerman@colostate.edu

President Barth and Mr. Westerman presented the budget for 2019, and the proposed budget for 2020. The 2019 budget has $17,930.00. The National Meeting profits will be split equally between the National Organization and the Zeta Chapter.


Sheila Gains & Carla Farrand

Ms. Farrand spoke on behalf of the financial review committee and stated the books were correct and in order.

14. Approval 2020 Budget

Gus Westerman

Mr. Westerman added the additional changes to the 2020 budget: increasing the retiree function to $1,500; life member dues have increased to $275; ESP guests fees to attend the Extension Awards banquet was changed to $300; and miscellaneous board expenses was added for $150.

The 2020 budget was moved for approval by Abi Saeed; it was seconded. Motion carries.

15. 2020 Officer Nomination Slate

Christy Fitzpatrick

Gisele Jefferson was nominated and elected by acclimation for Secretary.

Alison O’Connor was nominated and elected by acclimation for President-Elect.

16. Installation of Officers

Christy Fitzpatrick

Dennis Kaan – President

Alison O’Connor – President-Elect

Gisele Jefferson – Secretary

Gus Westerman – Treasurer

Judith Barth – Past-President

Luann Boyer – Executive Secretary

17. Other business

Judy Barth, Christy Fitzpatrick, Susan Carter & Deryn Davidson

a. President Barth has been working to organize all historical information on behalf of ESP, where it will be kept at the CSU Archives.

b. Consider attending the ESP Iota Chapter trip to Los Banos in the Philippines March 5-14, 2020. For more information contact Celina Wille at Celina.wille@usu.edu or 435-755-1573. Cost is $1700 and includes all ground transportation, guest speakers, most meals, lodging, and tours, guided trips, and admission fees. The fee does not include airfare travel to the Philippines.

c. Recognition of 2019 ESP National Award winners

- Distinguished Team Award: CFAR/FLTI. Members included: Lisa Auer, Jan Carroll, Kyle Christensen, Rusty Collins, Ken Grimes, Benzel Jimmerson, Laurel Kubin, Heather Meyer, Patti Schmitt, Jan Miller-Heyl, Sue Schneider, Ruth Willson, David MacPhee, and Aimee Walker

- Western Region Distinguished Service: Barbara Fahey

d. 25 Year Service award

Congratulations to Jan Carroll, Ruth Willson, and Dennis Kaan

18. Passing of the Gavel

Judy Barth

President Bath passed the gavel to the incoming president, Dennis Kaan. Ms. Fitzpatrick and Mr. Kaan gave Past-President Barth a gift of appreciation.
19. Final Comments
   Dennis Kaan, President
   President Kaan made final comments regarding what our challenges and opportunities will be in 2020.

20. Adjourn

   President Kaan thanked everyone for attending and adjourned the meeting at 1:56pm.