ESP Zeta Monthly Officer’s Conference Call
Minutes -- Monday, March 8, 2021 at 8:30 am MST

Board members present: Alison O’Connor, Gisele Jefferson, Christy Fitzpatrick, Carla Farrand, Kurt Jones, Todd Hagenbuch, Deryn Davidson and Luann Boyer

1. Call to Order by Alison O’Connor at 8:31 a.m.

2. Approval of February 8, 2021 minutes – Gisele reported a couple of minor corrections to the minutes – name spelling for Tom Laquey and Luann submitting the IRS epostcard for Zeta. Carla moved to approve the February minutes as corrected, Todd seconded. Motion carried.

3. Treasurer’s Report—Gus Westerman will email the report, as he was not able to join the call this morning.
   Current Balance as of 2/28/2021: $16,726.05
   Reflected in Statement:
   Deposits:   $95.00 – Gisele Jefferson 2021 Dues
              $95.00 – Diane Kern 2021 Dues
              $150.00 – ESP National ELC Stipend
   Expenses: $2,090.00 – ESP Zeta Chapter Dues to ESP National

4. Report from Executive Director—Luann Boyer reported she will reach out to the planning committee for the Retiree Event planned for June to see if they will hold the event or cancel. She’ll ask them for a decision by March 31st, if possible, to include announcement in April Zeta Chapter newsletter. The contract with the facility would require at least 40 paid registrations to cover the expense. Otherwise, Zeta chapter would have to cover any remaining balance due.

5. Agenda Item Review - With no additions, Christy moved to approve the agenda; Todd seconded and motion carried.

6. Unfinished Business:
   a. Report about the JCEP virtual conference (Dennis and Gisele) – Gisele reported briefly on a couple sessions she participated, as did Carla. Both are asked to submit an article for the April newsletter on one of the sessions.
   b. National ESP webinar proposals
      i. Grow & Give – Katie Dunker, state CMG Coordinator, and team submitted a proposal for a continuing education webinar to be presented as part of the ESP webinar series. They should hear back by late spring.
      ii. Others from Colorado?
   c. Memorial donations made for members who passed away?
      i. Operational Guidelines for Memorial Donations – Carla submitted suggested wording for an addition to the Zeta guidelines to allow memorial donations for passed/present chapter members to a qualified
non-profit, not to exceed $50. Todd moved to approve this addition to the operational guidelines, Gisele seconded; motion carried. Text: “Work with Executive Secretary and President to make a memorial donation in the name of ESP Zeta Chapter to an approved organization for ESP Zeta members who have passed away. Memorial donation will not exceed $50. “

ii. Memorial donations – Christy moved to make memorial donations to the Colorado 4-H Foundation of $50 each in memory of Lowell Watts, former Director of Colorado State University Extension, and of Raleigh Brooks, former Director of Colorado State 4-H Program. Todd seconded and motion carried.

7. New Business
   a. Newsletter items (for April issue) – Alison announced the deadline for articles will be March 31st, with the goal of getting the newsletter out the week of April 5th. The following topics are to be included in the newsletter:
      i. PILD scholarships for Todd Hagenbuch and Abby Webber (Alison)
      ii. Angus scholarship for Mark Platten (Alison)
      iii. Updates on CSU regional structure - Alison
      iv. New ESP National website—encourage members to update their information (Alison)
      v. Global Relations-Christy
      vi. Passing of ESP members – Luann
      vii. Contact information request for missing members - Luann
      viii. JCEP sessions – Gisele and Carla
      ix. Update on membership numbers – Dennis
      x. Update on June Retiree Event - Luann
      xi. Other? – Kurt Jones is working on a webinar on the Art of Scholarship.

8. Committee Reports
   a. Membership Recruitment and Retention—Dennis Kaan – no report
   b. Global Relations—Christy Fitzpatrick – The Global Relations committee is planning to send out monthly email messages on Global Relations topics to our members. We have had some technical glitches that hopefully have been resolved. In April we will be hosting a webinar, probably a lunch and learn, on the CSU Todos Santos Center presented by its director Kim Kita from the CSU Office of International Programs. Details will be shared via our email blast and the newsletter.
   c. Public Issues—Todd Hagenbuch – no report
   d. Professional Development—Kurt Jones is working on getting a speaker for a class/webinar on the Art of Scholarship – how to turn your current work into scholarly projects. More details to come soon.
   e. Scholarships, Grants and Recognition—Deryn Davidson reported a couple of our 2020 award winners updated their applications and submitted them for national award considerations. We’ll hear back on this in May or early June.
f. Bylaws—Carla Farrand emailed the proposed language for the additions to the Operational Guidelines regarding memorial donations. See attached document.

g. Nominating—Dennis Kaan – no report

h. Resource Development and Management—Gus Westerman – no report. Luann reported the national dues of $2090 was paid; and the chapter received dues from a couple individuals. She will confirm with Gus and update the national membership report, if needed.

Upcoming meeting: April 12, 8:30am MST
https://zoom.us/j/99789210543?pwd=TDRmRExTOFJqNGI3bVY5RDYwcFRWUT09
Meeting ID: 997 8921 0543 | Phone: 1-253-215-8782 | Password: ESPZETA
If calling in, use passcode: 3544873

9. Meeting adjourned – Christy and Carla moved to adjourn the meeting. Meeting adjourned at 9:23 a.m.

Respectfully submitted:
Gisele Jefferson
Secretary