



**ESP Zeta Monthly Officer's Conference Call  
Monday, January 11, 2021 at 8:30 am MST**

Join Zoom Meeting:

<https://zoom.us/j/99789210543?pwd=TDRmRExTOFJqNGl3bVY5RDYwcFRWUT09>

Meeting ID: 997 8921 0543 | Phone: 1-253-215-8782

Password: ESPZETA

Board members present: Alison O'Connor, Dennis Kaan, Gus Westerman, Gisele Jefferson, Luann Boyer, Todd Hangenbuch, Christy Fitzpatrick and Carla Farrand.

1. Call to Order by Alison O'Connor at 8:35 a.m.
2. Approval of December 14, 2020 board minutes – Gus moved to approve the minutes with the correction from email correspondence. Dennis seconded the motion; motion carried.
3. Treasurer's Report—Gus Westerman reported the current bank balance as \$15,729.49; but he does not yet have the bank statement to reconcile. Dennis reported 2 new members had paid through Eventbrite and the "sales" are set to end on January 22<sup>nd</sup>. Gus noted he had received dues payments from Carla and Kurt.

Current Balance as of 12/31/2020: \$15,729.69

Reflected in Statement:

Deposits: \$95.00 – Kurt Jones 2021 Membership Dues  
\$95.00 – Carla Farrand 2021 Membership Dues  
Total: \$190.00

Expenses: \$200.00 – Mark Platten Professional Development Scholarship  
\$54.05 – Golden Plains Area Extension Fund Expense Reimbursements  
Total: \$254.05

Current Balance using Accrual to Date: \$15,729.69

– December 2020 Bank Statement Rectified on 1/13/2021

4. Report from Executive Director—Luann Boyer reported there had not been much happening since our December meeting. The Retiree Event is planned for June, with the committee to make a decision in April as to whether conditions would be reconsidered and the event plan continue or be cancelled. She continues to work with ESP national on review and update of the national website.
5. Agenda Item Review -- Alison noted the addition of a Joint Board discussion under New Business – as requested by Todd.

## 6. Unfinished Business:

- a. Membership drive – Dennis Kaan sent an email on 12/18/2020. He will send out one more email through AdminBB this week to solicit members for ESP. He will have all funds collected through Eventbrite be sent to Gus after January 22; and Gus will be prepared to cut the check to National ESP on January 29<sup>th</sup> to meet the national deadline of February 1<sup>st</sup>. It was requested to have Gus and Dennis send out an updated list of all current paid members (check or credit card) so the board can review and help in contacting delinquent members.
- b. Newsletter for January 2021 – Alison sent the newsletter draft to the board, and will email the newsletter to membership on 1/8/2021.
- c. Website updates for incoming Board/committee chairs – Alison will work with Ruth Willson to update the 2020-2021 Board on the Zeta website. In the newsletter, she again asked for volunteers for committees and provided a link to the Google Docs spreadsheet. Several more members have added their names recently. Alison will update the Committees list to the website once the membership drive closes.

## 7. New Business

- a. Joint Board discussion for meeting on 1/12/2021 – Dennis will be chairing the meeting. He intends to have a conversation on how the associations can help with all the changes coming at us. He also noted the Joint Board Bylaws have not been reviewed and updated in some time.  
Alison suggested a topic of looking ahead to budget cuts with concern over leadership/administration not financially supporting the professional association memberships with county or state dollars.  
Another topic from Dennis is the issue of association money management, as the 4-H association is struggling with CSU.  
Christy asked if and where the Joint Board minutes are shared. Todd stated they are posted under Staff Resources on the CSU Extension webpages.  
Todd noted the rapid pace of change and the continued COVID restrictions are still very demanding on the staff.  
Alison asked, with Ashley Stokes leaving Colorado, who will champion the faculty status initiative. Dennis replied that Blake and Dawn Thilmany will continue this effort. Dennis commented that Blake has to “build a college” in this revised system. We’ll hear more about this in the Ya’ll Call today. Kurt noted the Shared Services framework will help. Also having CJ Muchlow as the Field Operations director will help. They also reported the “Meteor” project of a staff survey will be revised and conducted again.  
Gisele expressed the concern coming from the IFCW PRU meeting about not having the infrastructure and support to excel in online education.  
Luann had questions about the restructuring. She has contacts throughout the US and it seems that Extension is in chaos in many states.

Christy and Luann asked to keep retirees and Life members in the loop of communications and Extension transition.

8. Committee Reports

- a. Membership Recruitment and Retention—Dennis Kaan – nothing further
- b. Global Relations—Christy Fitzpatrick – Committee is meeting next Wednesday to discuss webinar options.
- c. Public Issues—Todd Hagenbuch – PILD conference website is still not updated. They are planning a hybrid conference. Alison asked if Todd had heard about his national scholarship application and if CSU Extension will allow and support his travel.
- d. Professional Development—Kurt Jones - nothing to report
- e. Scholarships, Grants and Recognition—Deryn Davidson -- Alison reported the Team Diversity award application had been updated and reminded Carla to update her Individual Diversity award application.
- f. Bylaws—Carla Farrand – nothing to report
- g. Nominating—Dennis Kaan – nothing to report
- h. Resource Development and Management—Gus Westerman – Luann asked Gus if he had finalized the 2020 Budget/Actual. He has not yet; still on his To Do list.

**Upcoming meeting: February 8, 8:30am MST**

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9. Meeting adjourned at 9:26 a.m.

Respectfully submitted:

Gisele Jefferson

Secretary