



**ESP Zeta Monthly Officer's Video Conference
Minutes from Monday, September 12, 2022
8:30am MDT**

1. Call to Order at 8:32am
Attending: Todd Hagenbuch, Luann Boyer, Gisele Jefferson, Christy Fitzpatrick, Dennis Kaan, Kurt Jones, Deryn Davidson, and Alison O'Connor
2. Approval of July 11, 2022 minutes
Moved by Dennis Kaan and seconded; motion carries.
3. Treasurer's Report—Gus Westerman
Moved to approve by Gisele Jefferson and seconded; motion carries.

Current Balance as of 7/31/2022: \$15,490.99

Reflected in Statement:

Deposits: \$575.00

\$400.00 – Retiree Social Registration Fee Deposit

\$175.00 – Retiree Social Registration Fee Deposit

Expenses: \$750.00

\$750.00 – Dr. Dave Speaks Happy Hacks Presentation

Current Balance Using Accrual to Date: \$15,234.12

July 2022 Expenses not Reflected in Statement: \$256.87

July 2022 Bank Statement Rectified on 8/9/2022

Current August 2022 Activity:

Deposits: \$175.00

\$175.00 – Retiree Social Registration Fee Deposit

Expenses: \$225.00

\$25.00 – Laurel Kubin Refund for Retiree Social

\$200.00 – Joy Akey Scholarship

4. Report from Executive Secretary—Luann Boyer
Retiree social held at the Larimer County Fairgrounds in the 4-H McKee Building on July 21, 2022: 26 people attended, and those who were unable requested that ESP keep their registration funds. Assistant Vice President of Extension and Engagement Lindsey Shirley spoke and provided an update on regional positions, the regional structure, and general OEE news. Take-away message: Ms. Shirley and her co-hort realized that it's important to keep retirees notified of updates and made several commitments, such as providing regular communication and a potential travel day to Spur (perhaps for the retiree social) with transportation. Ms. Shirley invited the retirees to attend Forum in October.

This information led to a wider committee-led discussion with updates:

There was also a general update about Extension happenings (Regional Director announcement (Kurt Jones is Mountain Region, Eric McPhail is the Western Region, Dennis Kaan is Eastern Region, and Bruce Fickenscher is the Southern Region; the Front Range region was advertised on 9/12/2022, with a separate position for the Spur Campus in Denver), Blake was terminated in July, Kathay Rennels serving as Interim OEE Director, and CJ Mucklow is serving as Director of Field Operations; faculty status appointments were approved for field staff).

5. Agenda Item Review

The agenda was approved as written.

6. Unfinished/Old Business:

- a. Bereavement fund discussion – Carla Farrand
Carla was unable to attend; this item will be tabled until the October 10 meeting.
- b. Website updates- Dennis
Dennis sent an email to Rafa Hernandez to gain access to the website. Dennis will provide updated documentation and updates as needed and will be in contact with ESP committee members as needed to obtain documentation.
- c. Community Service Project- update? Christy Fitzpatrick
Plans to do something in conjunction with Forum (for all attendees), perhaps partnering with Rams Against Hunger. Alison will provide contact information for the director of RAH. The new pantry is located in the old URC Building on campus, near the railroad tracks.
- d. Scholarship discussion to follow-up on May's conversation – Deryn Davidson
For awards and recognition, Deryn will be sending out the information about award nominations in the coming weeks. Deryn and Kurt are still working together to clarify roles for professional development and scholarships.

7. New Business

- a. ESP Calendar:
[https://espnational.org/resources/Documents/Resources/2022%20ESP%20Calendar%20\(1\).pdf](https://espnational.org/resources/Documents/Resources/2022%20ESP%20Calendar%20(1).pdf)
Available to everyone – and can be updated as needed.
- b. Forum coming up! Discuss our meeting, Joint Board, officer slate

The annual ESP meeting will be held at the Larimer County Extension Office on Monday, October 24 from 10am-noon (program starts at 10am; doors open at 9am). An assortment of brunch foods will be served to accommodate all dietary needs. Todd will contact Yvonne Bridgeman and Wes Alford to see if they can extend lodging to include Sunday for those who need to travel.

- Agenda will roughly follow the one from 2021
- Place cards on each table of “What can ESP do for you?”
- Larger conversation about membership recruitment and retention
- Leadership to be invited: Kathay Rennels, CJ Mucklow, and Lindsey Shirley

Silent Auction: Launch it at ESP annual meeting and take it to the Intern Poster Session

President for 2023: Gisele will be elected as Washington County Commissioner in November 2022 and cannot fulfill her role as the incoming ESP President for 2023; this

position will need to be filled

- c. National Meeting, including Voting Delegate (Dennis has been submitted)
Attending the National Meeting: Luann Boyer, Dennis Kaan, and Mark Platten
 - d. Newsletter-Please send submissions to Todd by September 19!
 - Christy: Global Relations update
 - Alison: Brunch, membership renewal (and recruitment)
 - Todd: information about Extension awards due October 5
 - Dennis: Officer positions that need to be filled
 - Deryn: Awards nominations
 - Food Drive
 - Silent Auction items
8. Committee Reports
- a. Membership Recruitment and Retention—Alison O'Connor
 - Alison will contact Todd H. and Lori Bates for an updated list of new hires from 2022
 - Dennis and Alison will send out emails to Extension employees and 2022 new hires describing ESP and benefits of joining
 - b. Global Relations—Christy Fitzpatrick
No report
 - c. Public Issues—Gisele Jefferson
No report
 - d. Professional Development—Kurt Jones
Extension Awards due October 5 (F.A. Anderson, Anderson Scofield, etc.)
 - e. Scholarships, Grants and Recognition—Deryn Davidson
Email for nominations will be send the week of September 12
 - f. Bylaws—Carla Farrand
No report
 - g. Nominating—Dennis Kaan
Positions to fill: Treasurer (Gus Westerman is willing); President-Elect; President (note: the current or previous Presidents can serve again)
 - h. Resource Development and Management—Gus Westerman
No report

Minutes respectfully submitted by Alison O'Connor

Upcoming meeting: October 10, 8:30am MDT at

<https://zoom.us/j/99789210543?pwd=TDRmRExTOFJqNGl3bVY5RDYwcFRWUT09>

Meeting ID: 997 8921 0543 | Passcode: ESPZETA

Call-in: 669-900-6833 | Call-in passcode: 3544873